



ACADEMYDISTRICT20

Athletics and Activities Handbook

For Students and Parents



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Charge from the Director for Athletics and Activities

Congratulations on your decision to participate in Academy District 20 education-based programming. Each of our program leaders are working hard to develop a program culture that values each participant, creates a sense of belonging while pursuing excellence, and that fosters the connection each participant has with their school.

Participating in education-based programming helps to develop many lifelong skills in participants including work ethic, perseverance, time management, teamwork, respect for others, discipline, a joy of participation/being active, etc. Additionally, students that participate in education-based activities are likely to attend school more regularly, have a higher grade-point average, be more connected to their school, have fewer discipline referrals, and be far more likely to refrain from alcohol and/or drug use than their counterparts that do not participate. There are many areas of resources available for you in Academy District 20. Below is a sample of the resources available to you:

- This handbook offers you the “big rocks” of participating successfully in education based athletics and activities within the mission and operational parameters of Academy District 20.
- The Athletic Director or Activities Director at your school of participation.
- The CHSAA website where you can find the CHSAA bylaws relative to eligibility, sport and activity calendars, etc.
- The District Athletics and Activities office.

Ron Alexander, Director for Athletics and Activities

Operational Parameters

While this handbook is to serve as a resource for participation in education-based athletic and activity programs at the middle school and high school levels across Academy District 20, it is not inclusive of all of policies and guidelines at the building and program level that cover participation at the school level in areas such as:

1. Lettering criteria (if applicable)
2. Team or program rules and expectations
3. Practice and event schedules
4. Communication around the operation of programs offered at the school

Mission / Purpose

- To ensure that the adults that lead education-based programs across Academy District 20 do everything possible to create an experience for every student that participates in an athletic or activity program, regardless of what school the student attends or what program(s) the student participates in, that 1) allows the student to have the opportunity to experience success, 2) to feel valued, and 3) believe that their program(s) is/are a priority.
- To pursue excellence daily through education-based activities that: 1) are not solely defined by a scoreboard or rating sheet; 2) demonstrate a commitment to respect, the spirit of fair play, and the ideals of sportsmanship; 3) are aligned with the mission and values of Academy District 20 and the CHSAA; 4) are led by coaches and sponsors that are committed to such ideals; and 5) are participated in by students with an understanding of their role in representing Academy District 20, their school, and their community.

About This Handbook

This handbook provides a practical guide regarding the mission, philosophy, standards, rules, and expectations relative to the districtwide operation of CHSAA athletic and activities programs across Academy District 20. It is our goal to expose as many students as possible to the benefits derived from participation in education-based athletic and activity programming at the scholastic level. Further, the experience possible is best served when students, coaches, parents, and administrators are informed, have open lines of communication, know what is expected, and commit to ensuring that the mission and ideals of education-based athletics and activity programs are aligned with daily practice in the operation of these programs.

CHSAA Code of Ethics

Academy District 20 embraces the CHSAA Code of Ethics as foundational principles of creating an effective environment for the operation of education-based programming at the scholastic level.

To reach the maximum effectiveness in serving and fostering the education of the students so entrusted to us, it is the duty of all concerned with our athletic and activities programs to...

1. Cultivate an awareness that participation in athletics and activities is part of the total educational process and as such, the coach/advisor should neither seek nor expect academic privileges for the participants.
2. Emphasize the proper ideals of sportsmanship, ethical conduct, and fair play as they relate to the lifetime impact on the participants.
3. Develop a working awareness and understanding of all rules and guidelines governing competition, both in letter and intent.
4. Recognize that the purpose of athletics and activities is to promote the physical, mental, moral, social, and emotional well-being of the individual participants.
5. Avoid any practice or technique which would endanger the present or future welfare or safety of any participant.
6. Adhere to policies which do not force or encourage students to specialize or restrict them from participation in a variety of activities.
7. Refuse to disparage an opponent, an official, an administrator or spectator in any aspect of the activity.
8. Strongly encourage the development of proper health habits: the non-use of chemicals, including alcohol, steroids, tobacco in any form and other mood-altering substances.
9. Always exemplify proper self-control, accepting adverse decisions without public display of emotion or dissatisfaction with the officials or judges.
10. Encourage all to judge the true success of the athletics and activities programs based on the attitude of the participants and spectators, rather than on the basis of a win or loss.

Why We Play and the Definition of Success in Education-Based Programs

Academy District 20 is committed to educating administrators, coaches, parents, and students daily on the benefits derived from participation in education-based programming. Academy District 20's operational philosophy of participation in athletics and activities is shaped in part by the *Why We Play* initiative. The initiative provides a clear purpose for education-based participation and sets a clear delineation between education-based offerings versus club, college, and professional sports and activities.

We prepare, plan and play to “**Win**” but “Winning” is not our purpose.

We measure success in part by the result on the scoreboard or rating sheet; however, our programs and the students that represent their school through their participation are not defined by these results. Some might question this approach or label it as weak or an approach that does not foster a pursuit of excellence. There is nothing further from the truth. We are committed to the pursuit of excellence daily in all our programs, but never at the sacrifice of a student, our mission, or the values that we seek to instill in every student that participates in our programs. This is where we are different, and where we might approach things differently. Our goal in every program is to grow lifelong character traits in young people so that they can be better empowered to succeed throughout life. Some of these qualities are perseverance, self-advocacy, teamwork, dependability, work ethic, etc.

This in no way guarantees that we will satisfy the wants and desires of every student or parent. What we can promise is that if everyone involved is “aiming at the same target,” and offers our commitment to leading participation from an education-based framework. By doing so we are much more likely to have success, retain students in our programs, and derive the full benefits possible for everyone involved.

Academy District 20 has also partnered with *A Better Way Athletics* to educate and grow leaders, coaches, students, and parents involved in athletic programs. The platform provides resources and training to better align our system to the mission and values of education-based participation.

Program leaders involved in athletics across Academy District 20 will be expected to engage in the video offerings provided by *A Better Way Athletics*. Coaches and leaders that are new to Academy District 20 will complete the *New to A Better Way Orientation* track which will consist of 10-courses ranging in topics using the core model, engaging officials, effective communication, successfully navigating conflict, etc. Continuing coaches will complete the *A Better Way Master Coaching Track*.

A Better Way Athletics also offers videos for students and parents. To access these resources, contact the Athletic Director at your school.

Roles within Education-Based Programs Across Academy District 20

Athletics Director and Activities Directory Commitment

Realizing that the purpose of offering education-based athletic programs is to assist young men (boys) and young women (girls) in their growth as character-strong people who will be positive, respectful, service-oriented leaders in our community, I will:

- Remember that our participants are young, impressionable students and I will hire coaches, sponsors, and directors that will act as a teacher-coach, that will nurture successful people, not just successful athletes, or participants. I will also be mindful that parents are partners in this effort and, as a program administrator, I will strive to work with each family in helping their child's growth, both in the skills of the sport or activity and as a character-strong individual.
- Understand that each participant is part of our overall extracurricular program family who deserves every chance to succeed and to be given the utmost respect. I will insist that my coaches, sponsors, and directors never use profanity, sarcasm, or other disrespectful and intimidating means. Instead, my coaches, sponsors, and directors will challenge participants to grow daily in a positive way, and will correct participants in an uplifting, affirmative manner.
- Believe in the practice of building participants up, not tearing them down.
- Remember that a program leader's job is to put their participants in a position that is best for the team or group and where they can develop to their fullest potential through proper coaching, directing, and nurturing.
- Treat visiting teams, groups, and visitors with respect.
- Respect officials, judges, and other event workers.
- Represent Academy District 20, my school, and my team or group with professionalism and class always.
- Commit to growth mindset for myself; my coaches, sponsors, and/or directors; and the students that participate in the programs under my leadership.

Because, as a leader in an education-based program, I am a role model who has the power, position, and platform to make a positive difference in the lives of my participants, I make this commitment.

We take the program leader's role seriously. We ask our leaders four key questions each day beginning with the interview process through retirement:

- Why did I choose to be a program leader?
- Why do I lead the way I do?
- How does it feel to be led by me?
- How do I grow myself and those around me?

Coach, Sponsor, and/or Director Commitment

We ask coaches, sponsors, and directors to commit to the following practices daily:

1. Lead with an intentional purpose that is rooted in our mission/purpose statements
 - Find good in every participant.
 - Expect the best from every participant in your program.
 - Create a culture of belonging in your program.
 - Create a conduit of confidence and belonging in your participants that forms a connection between them and their school.
 - Live up to the same expectations you have for the participants in your program
 - Be positive; be enthusiastic; be poised; and communicate often.
 - Be consistent in your attitude and demeanor.
 - Know the difference between goals and purpose in education-based activities.
 - Make it about the participants in your program, not about you.

2. Lead with professionalism
 - Treat every participant with respect.
 - Find ways to celebrate the successes and contributions of every participant.
 - Treat officials and opponents with respect.
 - Be gracious in victory and composed in defeat.
 - Do things right, always.
 - Understand how Academy District 20 defines success in education-based programs.
 - Never take shortcuts.

Participant Commitment

Participants also have a role in ensuring that education-based activities reach their fullest potential. We ask participants across Academy District 20 commit to the following practices daily:

- Give 100% effort to your team or group.
- Be receptive to feedback from your coach, sponsor, or director.
- Embrace being uncomfortable. Recognizing it is part of the process.
- Treat your teammates, other participants, opponents, and officials with respect.
- Be gracious in victory and composed in defeat.
- Model excellent sportsmanship.

- Recognize that your actions are on a big stage and that you represent your program, your school, Academy District 20, and your community as you participate in education-based programs.
- Practice self-advocacy if you run into an issue. Approach your coach, sponsor, or director with the issue.

Parent Commitment

Participation in education-based programming is one of the single best investments that you can make as a parent. The life lessons that your child will gain from their experience can be immeasurable. Parents too have a role in ensuring the experience is a positive one. Below are some best practices to help guide you in your role as a parent of a child in education-based programming:

- Allow the experience to be your child's.
- Understand and commit to the mission/purpose statements for Academy District 20 education-based programs.
- Know how we measure success.
- Allow your student to face adversity, to self-advocate whenever possible, and to learn perseverance. The school setting is the safest place for a young person to struggle or fail, and to learn how to navigate these issues.
- Celebrate and support all members of the program.
- Treat teammates, other participants, opponents, and officials with respect.
- When you believe there is an issue that requires your intervention, start with the lowest level possible (i.e. with the coach, sponsor or director).
- Follow the communication process if the issue is not resolved at the lowest level.
- Never try to coach your child during practices or criticize your child's coach, sponsor, or director. These practices send mixed messages to your child and are leading causes of burnout in students participating in education-based programs.
- Relish the experience of watching your child participate. It will go by way too quickly.
- Do not let playing time measure how you view the program or coaching staff. Playing time is a competitive process and must be earned.

Resources for Students and Parents

Athletics and Activities Fees

The student fee schedule for 2024-25 is included in the Appendix section of this document. Any questions relative to fees for athletic programs may be directed to the building Athletic Director or Activities Director.

Communication

If participants are to experience the full potential of benefits possible through participation in education-based athletics and activities, everyone involved must be on the same page. It is important that everyone involved in these programs takes the time to read this handbook, and further makes the commitment to embrace the outlined expectations, philosophy, values, expected outcomes, and other areas of general operation of the programs.

For parents, one of the hardest things is to let go of their child to allow them to have the 'experience'. However, it is best. There will be disappointments, and sometimes true heartache. Try to resist intervening at each of these moments. Learning to self-advocate and communicate with the adults leading their program is a life skill that will benefit your child in their development. One of the most important end products that a participant can graduate with is perseverance. When your child faces adversity later in life, it is important that he/she has developed the skills and wherewithal to navigate the circumstances.

In your opinion, when the issue has not been addressed or you believe you must intervene, we ask you to honor the communication process. Please observe the following parameters when you express your desire to meet with a coach or program leader:

1. **Wait 24 hours before proceeding.** Many times, this 'cooling off' period allows for time to reflect, and often takes the emotion out of the response. This is good in many ways. Maybe the issue is not as pressing as you first thought when you were 'in the moment'. Perhaps your son or daughter solved the issue on their own. Finally, if you meet with the program leader(s), it is more likely to be productive as the groundwork has been established. In the end, we all want what is best for your child.
2. **Never confront a coach, sponsor, or director immediately following a competition, performance, or practice.** It is also good practice to avoid discussing personal issues in a public setting (i.e. at a meeting, event, etc.). This is embarrassing for your child, and almost never is a positive experience for anyone involved.

3. Review the section in this handbook regarding our mission, the role of education-based programs, our values and what topics are appropriate to discuss. It is vital that we are aiming for the same target.
4. Call or email your child's coach, sponsor, or director during office hours to request a time to meet.
5. **In almost every scenario it is best to bring your child with you to the meeting.** One of the most frustrating starts to a meeting comes when a parent opens the meeting by stating, 'please do not tell my child that I am meeting with you, as they have told me that they do not want me to be involved.' Again, **it is their experience.** Maybe all that is needed is the parent(s) being there to support their child in communicating what the issue is and assist everyone in working towards a solution.
6. **Never rely totally on what you have heard or have been told.** There may be more to the story, or your child may have taken what was said the wrong way.
7. **Stick to subjects that are appropriate to discuss.** These subjects include A). Areas to improve to increase playing time, move to a higher level, etc. B). Discussion of actual or perceived mistreatment. C). Clarification of role.
8. **Avoid subjects that are not appropriate to discuss.** These subjects include A). Playing time/squad selection – these are determined at the discretion of the coach, sponsor, or director. B). Other students – if another student or students are discussed, it is only appropriate that their parents are involved. C. Hearsay or rumors.
9. **Follow the communication process beginning with the lowest level.** Most issues are solved by simply having your child meet with the coach, sponsor, or director. The only exceptions to following the prescribed communication process is to report unlawful activity or physical abuse. In these circumstances, the parent(s) should immediately contact an administrator. Below are some scenarios that will help guide you through this process.
10. If an issue cannot be resolved informally, put all concerns or allegations in writing and include as much detail as possible prior to contacting the appropriate party.

Communication Process

We encourage parents and guardians to stay involved with their athlete. If you have questions or need a resolution to an issue with your athlete, please start with the program's coach.

- Coach, Sponsor, or Director of the program
- Building Athletics or Activities Director
- School Principal
- District Director for Athletics and Activities
- Assistant Superintendent of School Services or designee

Communication Scenarios

Scenario #1

Sarah, a high school sophomore, plays soccer for her high school team. She has played club soccer since she was 6 years old, and she just was informed that she did not make the varsity team. She is upset and had set a goal of making the varsity team. She wants to quit.

Best practice for her parent(s) – Being there to support Sarah does not mean going to the high school office to demand an immediate meeting with the Athletic Director and/or Principal. What would this solve? What would be best for Sarah's parent(s) is to support her and to encourage her to meet with her coach(es) to come up with a list of items that she can improve to achieve her goal of making the varsity squad in the future.

Academy District 20 programs are extremely competitive. Not every student that completes the tryout process can make a varsity team. Many participants never rise to this level.

What if Sarah's parent(s) called the Director for Athletics and Activities in this instance? The Director for Athletics and Activities would immediately ask the parent(s) if they have followed the communication process. The Director for Athletics and Activities would ask if the parent(s) had met with the coach involved. If not, the parent(s) would be referred to the appropriate level. This is not a subject to bring to the Director for Athletics and Activities level unless extenuating circumstances were involved, and the parent(s) had proceeded through the communication process (they had previously met with the coach(es), the building athletic director, and the building principal without reaching a resolution).

Scenario #2

Kevin, a 7th grade student, participates on the 7th grade basketball team at his middle school. Kevin loves basketball but is becoming increasingly discouraged because he does not get much playing time.

What finally compelled Kevin's parents to call the coach was that Kevin was finally playing when his team was ahead by 20 points in the 4th quarter. Towards the end of the game, the coach inserted the starters to finish out the game. Kevin's parents are concerned about the philosophy being employed in the program. They openly wonder if the coaches care about the development of all the athletes in the program or only the most talented athletes.

Best practice for his parent(s) – Given the description of the events in this scenario, Kevin's parents have some legitimate questions/concerns. They should schedule a meeting with Kevin's coach(es) to ask them about their philosophy for middle school athletics.

Academy District 20 allows administrative teams to shape and operate the many programs offered within their buildings. However, Academy District 20 has developed mission/purpose statements and a definition of success for operating all education-based programs across the district.

This scenario is an excellent example of when parents might need clarity around the program's philosophy. This situation would best be resolved through a meeting with the coaches involved, followed by the Athletic Director and Principal if not resolved.

Scenario #3

Gina is a junior at an Academy District 20 high school. She is a member of the varsity basketball team. Gina is visibly shaken when she comes home from her basketball game. Her team had just won a thrilling overtime game versus their rival earlier that evening. Her parents are stunned as they cannot imagine why she might be upset. She is reluctant to talk to them about it. However, she finally relents and shows them a text that she received from one of her coaches that is inappropriate. Gina is beside herself and tells her parents that she will never play again.

Best practice for her parent(s) – This is a serious situation, and an example of an issue that does not need to adhere to the communication channels. Gina's parents should immediately contact an Academy District 20 administrator. This could include the Director for Athletics and Activities and should be done ASAP.

Concussion Training and Recognition

One of the key areas of training coaches, sponsors, directors, and parents is relative to concussion recognition and management. Concussions can occur in any setting, and the signs and symptoms of a concussion can often present long after a student has left school or their activity. Having everyone involved trained in timely recognition of the signs and symptoms of concussions is critical to the safety of participants.

In addition, the Appendix section of this handbook contains several resources for both staff and parents.

Any student who exhibits any signs or symptoms of a concussion must immediately be removed from all activity (practice or game) and may not return until cleared in writing after being seen by a physician. Staff must also make sure that school personnel are made aware of the concussion so that support can be offered as the student returns to the classroom (Return to Learn Protocol).

Placement for Students Without a Program

The Academy District 20 placement policy may be found in the Appendix section of this document.

Playing Time

Academy District 20 notes that participation is a privilege and not a right. Playing time and selection to a team must be earned.

High Schools

High School Varsity level: Varsity level programs are the most competitive of the athletic programs. This level includes the most skilled, well-prepared student-athletes. Varsity-level coaches are charged with fielding the most competitive team possible. Team selection, starting positions and playing time are all at the discretion of the head coach.

High School Sub-Varsity level: Sub-varsity programs are focused towards developing the skills and abilities necessary for students to transition to the varsity level. Coaches at sub-varsity levels should emphasize development of both the individual and team. Coaches at the subvarsity level are encouraged to play as many participants as possible. Naturally, the playing time becomes more competitive as student-athletes progress to the junior varsity level compared to c-level or d-level programs. It is worth noting that playing time still is at the discretion of the coach at the sub-varsity levels.

Middle Schools

Middle School level: Academy District 20 offers both intramural and interscholastic athletics and activity offerings for students at the middle school level. Some offerings may vary from school to school.

Intramural sports are an integral part of the overall experience at the middle school level. The intramural philosophy is one of inclusion. The goal of the intramural program is to learn basic concepts of the activity being offered including skills, strategies and sportsmanship.

Interscholastic sport teams (7th and 8th grade only unless otherwise indicated) compete against similar grade level teams from other public schools. While every student can participate in the intramural program, students are selected by the coaching staff to participate on interscholastic athletic teams. A limited number of students can participate on interscholastic teams. Each interscholastic competition season is approximately seven weeks in length.

Each middle school offers a broad array of clubs and activities. Please see the specific school website for the offerings at your school.

Post-Secondary Plans

The National Collegiate Athletic Association (NCAA) has established guidelines that Division I and II member schools must follow before awarding scholarships and granting eligibility to high school students who wish to compete as freshmen on college athletic teams after completion of high school.

It is vital that parents are well informed regarding the eligibility requirements for the level of play and organization (NCAA, NAIA, or JUCO) that your student is interested in.

Student athletes who wish to participate in NCAA Division I or Division II sports **must be certified** by the NCAA initial-Eligibility Clearinghouse which will analyze your academic information to determine if you meet NCAA initial eligibility requirements. The three steps for being certified are clearly explained online at www.ncaaclearinghouse.net.

Students who have questions should seek assistance from their guidance office regarding items such as whether a college is a Division I or II institution in the sport in which they are interested. Students interested in participating in athletics at NCAA Division III colleges, JUCO, or NAIA colleges should obtain the appropriate athletic guidelines that pertain to these institutions from their respective websites.

Referees and Officials

Coaches, sponsors, and directors are encouraged to demonstrate a commitment to the highest ideals of sportsmanship. D20 will not condone repeated violations of conduct in this area or egregious acts of unsportsmanlike conduct by a coach at any level.

Without officials our contests would not exist. Coaches need to do their part by being respectful with officials, being patient with younger officials, and by role modeling the types of interactions appropriate for students and parents.

Below are a few expectations for athletic directors regarding officials:

- Greet officials on arrival.
- Inform officials who will be the administrator in charge for the event and where to find him/her.
- Show officials to their dressing area. If a crew is composed of mixed genders, make sure to arrange appropriate facilities for both genders.
- Make sure the changing area is clean, officials have access to a showering area and that the assigned space is away from spectators and teams.
- Meet officials at intermissions and after games to lead them to their changing area.
- If needed, make sure that officials are escorted to the parking area.

- In the event of an ejection of an adult, make sure that the offending party(ies) are removed from the site. Ejected parties may not return at any point during or after the contest.
- The Host AD must report all ejections to the District Athletics and Activities Office.

Ejection Policy for Spectators

Any spectator affiliated with Academy District 20 schools that is ejected or removed from an athletic venue due to poor sportsmanship will be placed on probation and not allowed to return to further Academy District 20 athletic events until the following have occurred:

1. The individual meets with the building administration to discuss future expectations for behavior.
2. The individual completes an approved NFHS Sportsmanship course. The course is free and is available online at <https://nfhslearn.com/courses?role=parent>. A certificate of completion must be presented to the District Athletic Director as proof of meeting this requirement.
3. Repeated minor offenses or egregious acts of unsportsmanlike conduct including contact with an official, coach, staff member, athlete, opposing team members, throwing items onto court or floor, etc. will be grounds for law enforcement involvement and may be grounds for spectators to be permanently banned from all future Academy District 20 contests.

Risk of Injury Warning

The purpose of this warning is to bring to your attention the existence of potential dangers associated with athletic participation. Participation in any athletic activity may involve injury of some type. The severity of such injury can range from minor cuts, bruises, sprains, and muscle strains to more serious injuries to the body's bones, joints, ligaments, tendons, or muscles, to catastrophic injuries to the head, neck, and spinal cord. On rare occasions, injuries can be so severe as to result in total disability, paralysis, or death.

Even with the best coaching, the use of the best protective equipment and the strict observance of guidelines, injuries are still a possibility.

Find information and resources for head injuries and concussions on the [CDC website](#).

Sports Physicals

Academy District 20 requires that all student-athletes in its interscholastic athletic program shall have a sports physical prior to participation in practices and games.

Physicals must be secured annually. Physicals are valid for 365-days from the date of the exam.

If physical expires during the season the student-athlete is immediately ineligible for practices and competitions until an updated physical is on file with the school. Physicals are not provided by the District and must be obtained from a licensed practitioner including any of the following: MD's, DO's, Nurse Practitioners, Physician's Assistants, and Doctor of Chiropractic who are School Physical Certified (DC, Spc.).

Transfers

All transfers must follow CHSAA transfer policies and procedures. Visit CHSAAnow.com for more information.

Assignment of Athletes to Schools for High School Participation IGDJ R

In accordance with state law and Colorado High School Activities Association (CHSAA www.chsaa.org) bylaws, Academy District 20 utilizes a procedure for the assignment of athletes to schools for participation. This procedure applies to students that regularly attend Academy District 20 schools (including charter schools), participate in home-based educational programs, or attend non-Academy District 20 schools (including public schools in other school districts or private schools) that do not offer a desired sport that is offered at one or more Academy District 20 schools.

All athletes are subject to all requirements of state statute, CHSAA bylaws, Academy District 20 policy, and school/sport rules and expectations including, but not limited to eligibility requirements and results of try-outs. Students that opt to change their school of attendance under 'Open Enrollment' or 'Choice' are subject to the CHSAA rules regarding transfers, including forfeiture of athletic eligibility. Athletes and parents are encouraged to thoroughly understand the potential eligibility consequences of such a move (transfer) before making a decision. Questions may be addressed by the sending and/or receiving school Athletic Director or the CHSAA.

Assignment of Athletes to Schools for Participation

1. Any student who regularly attends a minimum of three classes at an Academy District 20 school that offers the requested sport shall be assigned to that same school for participation in athletics regardless of past participation and will not be required to submit a Request for Participation (RFP) form as outlined below. If enrollment in a minimum of 3 classes results in a change to a prior athletic assignment, the student is subject to the CHSAA Transfer Rule and may forfeit athletic eligibility.
2. Academy District 20 also assigns schools for participation for students in the following categories:
 - a. If a student's school of attendance or home-based educational program does not offer an activity in which a student wishes to participate, the student may participate in the activity at another public school in the district of attendance or in the student's district of residence [C.R.S. § 22- 32-116.5(b)].
 - b. If the activity is not offered at any public school in the school district of attendance or the school district of residence, the student may participate in the activity at a public school in a school district that is contiguous to the student's school district of residence or at the nearest public school that has the facilities for and offers the activity, even if the public school is not in a contiguous school district [C.R.S. § 22-32-116.5(b)].
 - c. may participate on an equal basis in any extracurricular or interscholastic activity offered by a public school in the child's public school district of residence [C.R.S. § 22-33-104.5 (6) (b) (I)], provided the child:
 - meets all public school eligibility requirements for participation except attendance,
 - has not been ruled academically ineligible to participate in extracurricular or interscholastic ineligible to participate within last two years,
 - fulfills the same responsibilities and standards of behavior and performance, including related classroom or practice requirements, as other students participating in the sport/activity,
 - is registered with the school district of participation a minimum of 14 days prior to being considered a homeschooled student.

Students that are in one of the above categories should contact the Academy District 20 Education and Administration Center to receive a Request for Participation (RFP) form. The Request for Participation (RFP) form is completed by the requesting family and submitted to the staff member assigned to handling requests for participation. The Executive Secretary for Athletics and Activities assigns athletes to schools according to the assignment procedure that follows below. Upon receipt of a Request for Participation (RFP) form, the Executive Secretary for Athletics and Activities verifies (a) current and past enrollments, (b) current and past assigned school for participation.

Once a student is assigned to a high school for athletics participation, the student maintains that same school assignment for the duration of his or her high school eligibility.

Additionally, once a student is assigned to a high school for athletics participation, each of his or her siblings is offered an assignment to the same school for athletics participation purposes (if not placed previously) and retains assignment at that school for the duration of high school eligibility.

If the student does not attend a District 20 school, including home school students not registered in District 20, and the requested sport is not offered at the school or school district of attendance, then the student will be assigned a school for participation based upon the following factors (in priority order):

1. If the student was previously assigned a school for participation, the student will be assigned back to the previously assigned school for participation following review of the Request for Participation (RFP) form.
2. If the student's primary residence is within Academy District 20, and the student attends Air Academy High School, Discovery Canyon High School, Liberty High School, Pine Creek High School, or Rampart High School, the student must participate in all athletic and activity programs at their school of attendance unless a program is not offered at their school of attendance. The Director for Athletics and Activities will establish placement for all students within one of the comprehensive high schools that does not offer a program for all students within that school.
3. If a student's primary residence is within Academy District 20, and the student attends any D20 high school not listed above, the student may designate their school of participation at the high school that offers the highest number of CHSAA-sanctioned programs that the student would like to participate in by completing the RFP form.
4. If a student's primary residence is within Academy District 20 and the student is homeschooled or attends a school that does not offer a CHSAA-sanctioned program that the student would like to participate in, the student may designate their school of participation at the high school that offers the highest number of CHSAA-sanctioned programs that the student would like to participate in by completing the RFP form.
5. If a student's primary residence is within Academy District 20 and the student attends the College Pathways School at The Classical Academy charter school, he or she may request to participate in the desired sport at The Classical Academy. If the number of such requests is greater than the number of roster spots available for the desired sport, the Executive Secretary for Athletics and Activities and his/her supervisor will conduct lottery drawings to determine assignment to the desired sport at The Classical Academy. Lottery drawings are held on the same dates as the rotation assignments identified below. The Classical Academy shall not receive an assignment that will result in The Classical Academy receiving three or more assignments more than any other high school in Academy District 20. Only students attending the College Pathways or Cottage Program are considered for athletic assignment

- to The Classical Academy. If a student requests to participate in a sport at The Classical Academy and is not granted the request, then the student may designate their school of participation at the high school that offers the highest number of CHSAA-sanctioned programs that the student would like to participate in by completing the RFP form.
6. If a student's primary residence is not within Academy District 20, and the student attends a school without a program within Academy District 20 or Academy District 20's boundaries, the student may designate their school of participation at the high school that offers the highest number of CHSAA-sanctioned programs that the student would like to participate in by completing the RFP form. If the student attends the College Pathways School at The Classical Academy charter school, he or she may request to participate in the desired sport at The Classical Academy. If the number of such requests is greater than the number of roster spots available for the desired sport, the Executive Secretary for Athletics and Activities and his/her supervisor will conduct lottery drawings to determine assignment to the desired sport at The Classical Academy. Lottery drawings are held on the same dates as the rotation assignments identified below. The Classical Academy shall not receive an assignment that will result in The Classical Academy receiving three or more assignments more than any other high school in Academy District 20. Only students attending the College Pathways or Cottage Program are considered for athletic assignment to The Classical Academy. If a student requests to participate in a sport at The Classical Academy and is not granted the request, then the student may designate their school of participation at the high school that offers the highest number of CHSAA-sanctioned programs that the student would like to participate in.

Dates for determining assignments

- 60 days prior to the start of the fall season for all sports
- 14 days prior to the start of the fall season for all sports
- 60 days prior to the start of the winter season for all sports
- 14 days prior to the start of the winter season for all sports
- 60 days prior to the start of the spring season for all sports
- 14 days prior to the start of the spring season for all sports

Once assigned to a school, the student will remain assigned to that same school until such time as the student would regularly attend three or more classes during the season of the requested sport at a school that offers the requested sport. Otherwise, the assignment is permanent throughout the student's high school athletic eligibility, whether he/she makes the team or not, as dictated by CHSAA rules. Once assigned he/she must complete the District application process in order to be assigned each season.

Once a student has been assigned to a school for participation in one sport, he/she is assigned to that same school of participation for any additional sports not offered at the school of attendance in which he/she would like to participate. A Request for

Participation (RFP) form must be completed each year the student wishes to exercise the opportunity to participate in Academy District 20 activities.

Additional considerations:

1. The assignment process for determining a student's school or participation for CHSAA-sanctioned athletics or activities is initiated by the parent or legal guardian completing a Request for Participation (RFP) form. Once an RFP form has been completed, the Executive Secretary for Athletics and Activities will process the request which may include asking the parent or guardian for additional information to ensure the student meets the criteria outlined in this policy.
2. The official placement of a student at school for participation is not official until the Executive Secretary for Athletics and Activities issues a formal letter of placement that is issued both to the parent or guardian and the school involved.
3. Each year during the duration of participation for a student, the parent or guardian must complete an RFP form for the new school year.
4. Once a student has been placed at a school for participation, the student will be placed at that school for participation for all CHSAA-sanctioned athletics and activities that the school offers. A student may not request to choose another school for participation during that student's high school career unless the student officially enrolls at another school that offers CHSAA programming. The student would be subject to CHSAA transfer bylaws.
5. Not all Academy District 20 high schools offer the same sports. For situations where a District high school does not offer a desired sport, students are assigned according to the following:
 - Boys' Lacrosse (hosted at Air Academy HS and Pine Creek HS): All students attending or assigned participation at Air Academy HS, Discovery Canyon Campus HS, or The Classical Academy HS are assigned participation for Boys' Lacrosse on the Air Academy HS hosted team. All students attending or assigned participation at Pine Creek HS, Liberty HS, or Rampart HS are assigned participation for Boys' Lacrosse on the Pine Creek HS hosted team.
 - Girls' Field Hockey (hosted at Pine Creek HS): All students attending or assigned participation to any of the Academy District 20 high schools are assigned to participate in Girls' Field Hockey on the Pine Creek HS hosted team.
 - Ice Hockey (hosted at Air Academy HS, Liberty HS, Pine Creek HS, and Rampart HS): Students that do not attend one of the four high schools that host Ice Hockey programs in D20 may designate their school of participation at the high school that offers the highest number of CHSAA-sanctioned programs that the student would like to participate in by completing an RFP form.
 - *Boys' Volleyball (hosted at Discovery Canyon Campus HS and Rampart HS):

All students attending or assigned participation at Air Academy HS, Discovery Canyon Campus HS, or The Classical Academy HS are assigned participation for Boys' Volleyball on the Discovery Canyon Campus HS hosted team. All students attending or assigned participation at Pine Creek HS, Liberty HS, or Rampart HS are assigned participation for Boys' Volleyball on the Rampart HS hosted team.

- *Girls' Wrestling (hosted at Discovery Canyon Campus HS and Liberty HS): All students attending or assigned participation to Discovery Canyon Campus HS, Air Academy HS or Rampart HS will be assigned participation for Girls' Wrestling on the Discovery Canyon Campus HS hosted team. All students attending or assigned participation at Liberty HS or Pine Creek HS will be assigned for participation in Girls' Wrestling on the Liberty HS hosted team.

*For the 2024-25 school year any junior or senior that participated on the DCC Boys' Volleyball program (regardless of school of attendance) and any junior or senior that participated on the DCC Girls' Wrestling team will be allowed a choice of finishing their career at DCC or participating on the team that all students from their school are assigned to above.

Eligibility

1. All athletes must meet the eligibility requirements established by CHSAA and their school/s of participation.
2. All athletes assigned to a school for participation that is not their school of attendance (as determined by regularly attending a minimum of three classes in the season of the requested sport) must submit a completed Request for Participation (RFP) form to the Executive Secretary for Athletics and Activities each year prior to the first season of participation in the requested sport(s).
3. Students submitting a Request for Participation (RFP) form that requires an assignment of a school for participation via the assignment process must do so prior to the date of the final assignment/lottery day for the season of the requested sport (no less than 14 days prior to the start of the season).

Adopted/Approved: 1999

Reviewed: 2004

Revised: December 19, 2006

May 15, 2008

June 26, 2013

June 15, 2017

July 1, 2021

May 20, 2024

Cross Refs:

CHSAA bylaws 1710 (eligibility) (home-based students)

C.R.S. § 22-32-116.5 (Extracurricular and interscholastic activities)

C.R.S. § 22-33-104.5 (Home-based education)

Assignment of Students to Schools for CHSAA Activities (E-sports, Choir, Band, and Speech and Debate)

IGDJ R2

In accordance with state law and Colorado High School Activities Association (CHSAA www.chsaa.org) bylaws, Academy District 20 utilizes a procedure for the assignment of students to schools for participation in E-sports, Choir, Band, and Speech and Debate. This procedure applies to students that regularly attend Academy District 20 schools (including charter schools), participate in home-based educational programs, or attend non-Academy District 20 schools (including public schools in other school districts or private schools) that do not offer a desired sport that is offered at one or more Academy District 20 schools.

All students are subject to all requirements of state statute, CHSAA bylaws, Academy District 20 policy, and school/sport/activity rules and expectations including, but not limited to eligibility requirements and results of try-outs when applicable. Students that opt to change their school of attendance under 'Open Enrollment' or 'Choice' are subject to the CHSAA rules regarding transfers, including forfeiture of eligibility. Students and parents are encouraged to thoroughly understand the potential eligibility consequences of such a move (transfer) before making a decision. Questions may be addressed by the sending and/or receiving school Activities Director or the CHSAA.

Assignment of Students to Schools for Participation

1. Any student who regularly attends a minimum of three classes at an Academy District 20 school that offers the requested sport shall be assigned to that same school for participation in activities regardless of past participation and will not be required to submit a Request for Participation (RFP) form as outlined below.
2. Academy District 20 also assigns schools for participation for students in the following categories:
 - a. If a student's school of attendance or home-based educational program does not offer an activity in which a student wishes to participate, the student may participate in the activity at another public school in the district of attendance or in the student's district of residence [C.R.S. § 22- 32-116.5(b)].
 - b. If the activity is not offered at any public school in the school district of attendance or the school district of residence, the student may participate in the activity at a public school in a school district that is contiguous to the student's school district of residence or at the nearest public school that has the facilities for and offers the activity, even if the public school is not in a contiguous school district [C.R.S. § 22-32-116.5(b)].
 - c. A child who is participating in a non-public home-education program may participate on an equal basis in any extracurricular or interscholastic activity offered by a public school in the child's public school district of residence [C.R.S. § 22-33-104.5 (6) (b) (I)], provided the child:
 - meets all public school eligibility requirements for participation except attendance,
 - has not been ruled academically ineligible to participate in extracurricular or interscholastic ineligible to participate within last two years,
 - fulfills the same responsibilities and standards of behavior and performance, including related classroom or practice requirements, as other students participating in the sport/activity,
 - is registered with the school district of participation a minimum of 14 days prior to being considered a homeschooled student.

Students that are in one of the above categories should contact the Academy District 20 Education and Administration Center to receive a Request for Participation (RFP) form. The Request for Participation (RFP) form is completed by the requesting family and submitted to the staff member assigned to handling requests for participation. The Executive Secretary for Athletics and Activities assigns students to schools according to the assignment procedure that follows below. Upon receipt of a Request for Participation (RFP) form, the Executive Secretary for Athletics and Activities verifies (a) current and past enrollments, (b) current and past assigned school for participation.

Once a student is assigned to a high school for activity participation, the student maintains that same school assignment for the duration of his or her high school eligibility.

Additionally, once a student is assigned to a high school for activity participation, each of his or her siblings is offered an assignment to the same school for activity participation purposes and retains assignment at that school for the duration of high school eligibility.

If the student does not attend a District 20 school, including home school students not registered in District 20, and the requested activity is not offered at the school or school district of attendance, then the student will be assigned a school for participation based upon the following factors (in priority order):

1. If the student was previously assigned a school for participation, the student will be assigned back to the previously assigned school for participation following review of the Request for Participation (RFP) form.
2. If the student's primary residence is within Academy District 20, and the student attends Air Academy High School, Discovery Canyon High School, Liberty High School, Pine Creek High School, or Rampart High School, the student must participate in all athletic and activity programs at their school of attendance unless a program is not offered at their school of attendance.
3. If a student's primary residence is within Academy District 20, and the student attends any D20 high school not listed above, the student may designate their school of participation at the high school that offers the highest number of CHSAA-sanctioned programs that the student would like to participate in by completing the RFP form.
4. If a student's primary residence is within Academy District 20 and the student is homeschooled or attends a school that does not offer a CHSAA-sanctioned program that the student would like to participate in, the student may designate their school of participation at the high school that offers the highest number of CHSAA-sanctioned programs that the student would like to participate in by completing the RFP form.
5. If a student's primary residence is within Academy District 20 and the student attends the College Pathways School at The Classical Academy charter school, he or she may request to participate in the desired sport at The Classical Academy. If the number of such requests is greater than the number of roster spots available for the desired sport, the Executive Secretary for Athletics and Activities and his/her supervisor will conduct lottery drawings to determine assignment to the desired sport at The Classical Academy. Lottery drawings are held on the same dates as the rotation assignments identified below. The Classical Academy shall not receive an assignment that will result in The Classical Academy receiving three or more assignments more than any other high school in Academy District 20. Only students attending the College Pathways or Cottage Program are considered for athletic assignment to The Classical Academy. If a student requests to participate in a sport at The Classical Academy and is not granted the request, then the student may designate their school of participation at the high school that offers the

- highest number of CHSAA-sanctioned programs that the student would like to participate in by completing the RFP form.
6. If a student's primary residence is not within Academy District 20, and the student attends a school without a program within Academy District 20 or Academy District 20's boundaries, the student may designate their school of participation at the high school that offers the highest number of CHSAA-sanctioned programs that the student would like to participate in by completing the RFP form. If the student attends the College Pathways School at The Classical Academy charter school, he or she may request to participate in the desired sport at The Classical Academy. If the number of such requests is greater than the number of roster spots available for the desired sport, the Executive Secretary for Athletics and Activities and his/her supervisor will conduct lottery drawings to determine assignment to the desired sport at The Classical Academy. Lottery drawings are held on the same dates as the rotation assignments identified below. The Classical Academy shall not receive an assignment that will result in The Classical Academy receiving three or more assignments more than any other high school in Academy District 20. Only students attending the College Pathways or Cottage Program are considered for athletic assignment to The Classical Academy. If a student requests to participate in a sport at The Classical Academy and is not granted the request, then the student may designate their school of participation at the high school that offers the highest number of CHSAA-sanctioned programs that the student would like to participate in.

Dates for determining assignments

- 60 days prior to the start of the fall season for all sports
- 14 days prior to the start of the fall season for all sports
- 60 days prior to the start of the winter season for all sports
- 14 days prior to the start of the winter season for all sports
- 60 days prior to the start of the spring season for all sports
- 14 days prior to the start of the spring season for all sports

Once assigned to a school, the student will remain assigned to that same school until such time as the student would regularly attend three or more classes during the season of the requested sport at a school that offers the requested sport or activity. Otherwise, the assignment is permanent throughout the student's high school eligibility, whether he/she makes the team/group or not, as dictated by CHSAA rules. Once assigned he/she must complete the District application process in order to be assigned each calendar year.

Once a student has been assigned to a school for participation in one activity, he/she is assigned to that same school of participation for any additional activities not offered at the school of attendance in which he/she would like to participate. A Request for Participation (RFP) form must be completed each year the student wishes to exercise the opportunity to participate in Academy District 20 activities.

Additional considerations:

1. The assignment process for determining a student's school or participation for CHSAA-sanctioned athletics or activities is initiated by the parent or legal guardian completing a Request for Participation (RFP) form. Once an RFP form has been completed, the Executive Secretary for Athletics and Activities will process the request which may include asking the parent or guardian for additional information to ensure the student meets the criteria outlined in this policy.
2. The official placement of a student at school for participation is not official until the Executive Secretary for Athletics and Activities issues a formal letter of placement that is issued both to the parent or guardian and the school involved.
3. Each year during the duration of participation for a student, the parent or guardian must complete an RFP form for the new school year.
4. Once a student has been placed at a school for participation, the student will be placed at that school for participation for all CHSAA-sanctioned athletics and activities that the school offers. A student may not request to choose another school for participation during that student's high school career unless the student officially enrolls at another school that offers CHSAA programming. The student would be subject to CHSAA transfer bylaws.

Eligibility

1. All students must meet the eligibility requirements established by CHSAA and their school/s of participation.
2. All students assigned to a school for participation that is not their school of attendance (as determined by regularly attending a minimum of three classes in the season of the requested sport) must submit a completed Request for Participation (RFP) form to the Executive Secretary for Athletics and Activities each year prior to the first season of participation in the requested activity.
3. Students submitting a Request for Participation (RFP) form that requires an assignment of a school for participation via the assignment process must do so prior to the date of the final assignment/lottery day for the season of the requested sport (no less than 14 days prior to the start of the season).

Adopted/Approved: 1999

Reviewed: 2004

Revised: December 19, 2006

May 15, 2008

June 26, 2013

June 15, 2017

July 1, 2021

May 20, 2024

Cross Refs:

CHSAA bylaws 1710 (eligibility) (home-based students)
 C.R.S. § 22-32-116.5 (Extracurricular and interscholastic activities)
 C.R.S. § 22-33-104.5 (Home-based education)
 Assignment of Students to Schools for Middle School Participation
 IGDJ R3

In accordance with state law and Colorado High School Activities Association (CHSAA www.chsaa.org) bylaws, Academy District 20 utilizes a procedure for the assignment of students to schools for middle school participation in athletic and select activities (Band, Choir, and Speech and Debate). The D20 Athletics and Activities office does not oversee the placement for other clubs or activities that a school may offer. If a student has an interest in a program that a school may offer, outside of athletics, band, choir, and speech and debate, their parent or legal guardian should contact that school directly. See chart below for programs that the middle school placement policy covers:

Early Fall Sports	Late Fall Sports	Winter Sports	Spring Sports
Cross Country (B)	Basketball (B)	Basketball (G)	Golf 2 (I)
Cross Country (G)	Golf 1 (I)	Wrestling	Grizzly Challenge (I)
Football	Softball		Tennis 2 (I)
Swimming (I)	Soccer (I)		Track & Field (B)
Volleyball (G)	Tennis 1 (I)		Track & Field (G)
(B) = Boys (G) = Girls (I) = Intramural (1) = 1st sem (2) = 2nd sem			
Activities			
Band			
Choir			
Speech & Debate			

The placement procedure applies to students that regularly attend Academy District 20 schools (including charter schools), participate in home-based educational programs, or attend non-Academy District 20 schools (including public schools in other school districts or private schools) that do not offer a desired sport that is offered at one or more Academy District 20 schools.

Participants are subject to all requirements of state statute, CHSAA bylaws, Academy District 20 policy, and school/sport/activity rules and expectations including, but not

limited to eligibility requirements and results of try-outs. Individual schools have the authority to deny a request to participate at their school due to roster limitations.

Assignment of Students to School for Participation – Middle School Level

1. Any student who regularly attends a minimum of three classes at an Academy District 20 school that offers the requested sport or activity shall be assigned to that same school for participation in athletics/activities regardless of past participation and will not be required to submit a Request for Participation (RFP) form as outlined below. 2. Academy District 20 also assigns schools for participation for students in the following categories:
 - a. If a student's school of attendance or home-based educational program does not offer an activity in which a student wishes to participate, the student may participate in the activity at another public school in the district of attendance or in the student's district of residence [C.R.S. § 22- 32-116.5(b)].
 - b. If the activity is not offered at any public school in the school district of attendance or the school district of residence, the student may participate in the activity at a public school in a school district that is contiguous to the student's school district of residence or at the nearest public school that has the facilities for and offers the activity, even if the public school is not in a contiguous school district [C.R.S. § 22-32-116.5(b)].
 - c. A child who is participating in a non-public home-education program may participate on an equal basis in any extracurricular or interscholastic activity offered by a public school in the child's public school district of residence [C.R.S. § 22-33-104.5 (6) (b) (I)], provided the child:
 - meets all public school eligibility requirements for participation except attendance,
 - has not been ruled academically ineligible to participate in extracurricular or interscholastic ineligible to participate within last two years,
 - fulfills the same responsibilities and standards of behavior and performance, including related classroom or practice requirements, as other students participating in the sport/activity,
 - is registered with the school district of participation a minimum of 14 days prior to being considered a homeschooled student.

Students that are in one of the above categories should contact the Academy District 20 Education and Administration Center to receive a Request for Participation (RFP) form. The Request for Participation (RFP) form is completed by the requesting family and submitted to the staff member assigned to handling requests for participation. The Executive Secretary for Athletics and Activities assigns athletes to schools according to the assignment procedure that follows below. Upon receipt of a Request for

Participation (RFP) form, the Executive Secretary for Athletics and Activities verifies (a) current and past enrollments, (b) current and past assigned school for participation. Once a student is assigned to a middle school for athletics or activity participation, the student maintains that same school assignment for the duration of his or her middle school eligibility.

Additionally, once a student is assigned to a middle school for athletics or activity participation, each of his or her siblings is offered an assignment to the same school for athletics or activity participation purposes and retains an assignment at that school for the duration of middle school eligibility.

If the student does not attend a District 20 school, including home school students not registered in District 20, and the requested sport or activity is not offered at the school or school district of attendance, then the student will be assigned a school for participation based upon the following factors (in priority order):

1. If the student was previously assigned a school for participation, the student will be assigned back to the previously assigned school for participation following review of the Request for Participation (RFP) form.
2. If the student's primary residence is within Academy District 20, and the student attends Challenger MS, Chinook Trails MS, Discovery Canyon MS, Eagleview MS, Mountain Ridge MS, or Timberview MS, the student must participate in all athletic and activity programs at their school of attendance unless a program is not offered at their school of attendance.
3. If a student's primary residence is within Academy District 20 and the student is homeschooled or attends a school that does not offer a CHSAA-sanctioned program that the student would like to participate in, the student may designate their school of participation at the middle school that offers the highest number of CHSAA-sanctioned programs that the student would like to participate in by completing the RFP form.
4. If a student's primary residence is within Academy District 20 and the student attends the College Pathways School at The Classical Academy charter school, he or she may request to participate in the desired sport at The Classical Academy. If the number of such requests is greater than the number of roster spots available for the desired sport, the Executive Secretary for Athletics and Activities and his/her supervisor will conduct lottery drawings to determine assignment to the desired sport at The Classical Academy. Lottery drawings are held on the same dates as the rotation assignments identified below. The Classical Academy shall not receive an assignment that will result in The Classical Academy receiving three or more assignments more than any other high school in Academy District 20. Only students attending the College Pathways or Cottage Program are considered for athletic assignment to The Classical Academy. If a student requests to participate in a sport at The Classical Academy and is not granted the request, then the student may designate their school of participation at the high school that offers the highest number of CHSAA-sanctioned programs that the student would like to participate in by completing the RFP form.

5. If a student's primary residence is not within Academy District 20, and the student attends a school without a program within Academy District 20 or Academy District 20's boundaries, the student may designate their school of participation at the high school that offers the highest number of CHSAA-sanctioned programs that the student would like to participate in by completing the RFP form. If the student attends the College Pathways School at The Classical Academy charter school, he or she may request to participate in the desired sport at The Classical Academy. If the number of such requests is greater than the number of roster spots available for the desired sport, the Executive Secretary for Athletics and Activities and his/her supervisor will conduct lottery drawings to determine assignment to the desired sport at The Classical Academy. Lottery drawings are held on the same dates as the rotation assignments identified below. The Classical Academy shall not receive an assignment that will result in The Classical Academy receiving three or more assignments more than any other high school in Academy District 20. Only students attending the College Pathways or Cottage Program are considered for athletic assignment to The Classical Academy. If a student requests to participate in a sport at The Classical Academy and is not granted the request, then the student may designate their school of participation at the high school that offers the highest number of CHSAA-sanctioned programs that the student would like to participate in.

Dates for determining assignments

- 60 days prior to the start of the fall season for all sports
- 14 days prior to the start of the fall season for all sports
- 60 days prior to the start of the winter season for all sports
- 14 days prior to the start of the winter season for all sports
- 60 days prior to the start of the spring season for all sports
- 14 days prior to the start of the spring season for all sports

Once assigned to a school, the student will remain assigned to that same school until such time as the student would regularly attend three or more classes during the season of the requested sport at a school that offers the requested sport.

Otherwise, the assignment is permanent throughout the student's middle school eligibility, whether he/she makes the team or not, as dictated by CHSAA rules. Once assigned he/she must complete the District application process in order to be assigned each season.

A Request for Participation (RFP) form must be completed each year the student wishes to exercise the opportunity to participate in Academy District 20 activities.

Additional considerations:

1. The assignment process for determining a student's school or participation for CHSAA-sanctioned athletics or activities is initiated by the parent or legal guardian completing a Request for Participation (RFP) form. Once an RFP form has been completed, the Executive Secretary for Athletics and Activities will

process the request which may include asking the parent or guardian for additional information to ensure the student meets the criteria outlined in this policy.

2. The official placement of a student at school for participation is not official until the Executive Secretary for Athletics and Activities issues a formal letter of placement that is issued both to the parent or guardian and the school involved.
3. Each year during the duration of participation for a student, the parent or guardian must complete an RFP form for the new school year.
4. Once a student has been placed at a school for participation, the student will be placed at that school for participation for all CHSAA-sanctioned athletics and activities that the school offers. A student may not request to choose another school for participation during that student's middle school career unless the student officially enrolls at another school that offers CHSAA programming.

Eligibility

1. All students must meet the eligibility requirements established by their school/s of participation.
2. All students assigned to a school for participation that is not their school of attendance (as determined by regularly attending a minimum of three classes in the season of the requested sport) must submit a completed Request for Participation (RFP) form to the Executive Secretary for Athletics and Activities each year prior to the first season of participation in the requested sport(s) or activities.
3. Students submitting a Request for Participation (RFP) form that requires an assignment of a school for participation via the assignment process must do so prior to the date of the final assignment/lottery day for the season of the requested sport or activity (no less than 14 days prior to the start of the season).

Adopted/Approved: 1999

Reviewed: 2004

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May 15, 2008

June 26, 2013

June 15, 2017

July 1, 2021

May 20, 2024

Cross Refs:

CHSAA bylaws 1710 (eligibility) (home-based students)

C.R.S. § 22-32-116.5 (Extracurricular and interscholastic activities)

C.R.S. § 22-33-104.5 (Home-based education)

Academy District 20 High School Placement Process for HS CHSAA Athletic Programs – IGDJ-E

Primary Residence is Located within Academy District 20

I attend AAHS, DCCHS, LHS, PCHS or RHS and my school does not offer a CHSAA-sanctioned athletic program that I am interested in

- All students from these schools are placed into existing programs at a D20 school that hosts that program.
- Student does not need to complete an RFP form as all students are assigned to the same program

I am a home school student

- Students in a home-based education program must be registered with the school district of participation a minimum of 14 days prior to being considered a home schooled student.
- Student needs to complete an RFP form to designate their school of participation for the program involved.
- Once a student selects a school of participation this choice is permanent for the duration of their high school career.

I attend another school located within the boundaries of D20 that does not offer my program(s)

- Student needs to complete an RFP form to designate their school of participation for the program involved.
- Once a student selects a school of participation, this choice is permanent for the duration of their high school career.

Academy District 20 High School Placement Process for HS CHSAA Athletic Programs – IGDJ-E2

Primary Residence is Located outside Academy District 20

I attend AAHS, DCCHS, LHS, PCHS or RHS and my school does not offer a CHSAA-sanctioned athletic program that I am interested in

- All students from these schools are placed into existing programs at a D20 school that hosts that program.
- Student does not need to complete an RFP form as all students are assigned to the same program

I am a home school student

- Students in a home-based education program must be registered with the school district of participation a minimum of 14 days prior to being considered a home schooled student.
- Student needs to complete an RFP form to designate their school of participation for the program involved.
- Once a student selects a school of participation this choice is permanent for the duration of their high school career.

I attend another school located within the boundaries of D20 that does not offer my program(s)

- Student needs to complete an RFP form to designate their school of participation for the program involved.
- Once a student selects a school of participation, this choice is permanent for the duration of their high school career.

I attend another school located outside the boundaries of D20 and my district of attendance does not offer my program(s)

- Student needs to complete an RFP form to designate their school of participation for the program involved.
- Once a student selects a school of participation, this choice is permanent for the duration of their high school career.

Academy District 20 High School Placement Process for HS CHSAA Activities (Esports, Choir, Band, Speech & Debate) – IGDJ-E3

I attend a D20 high school that does not offer one or more of the activities that I am interested in

- Student needs to complete an RFP form to designate their school of participation for the program involved.
- A receiving school can cap the number of participants it can support. If this is the case, the student would have to designate a second choice.
- Once a student selects a school of participation this choice is permanent for the duration of their high school career.

I am a home school student

- Students in a home-based education program must be registered with the school district of participation a minimum of 14 days prior to being considered a home schooled student.
- Student needs to complete an RFP form to designate their school of participation for the program involved.
- A receiving school can cap the number of participants it can support. If this is the case, the student would have to designate a second choice.
- Once a student selects a school of participation this choice is permanent for the duration of their high school career.

I attend another school located within the boundaries of D20 that does not offer my program(s)

- Student needs to complete an RFP form to designate their school of participation for the program involved.
- A receiving school can cap the number of participants it can support. If this is the case, the student would have to designate a second choice.
- Once a student selects a school of participation this choice is permanent for the duration of their high school career.

Academy District 20 High School Placement Process for Designated Middle School Athletics and Activities – IGDJ-E4

I attend a D20 middle school that does not offer one or more of the activities that I am interested in

- Student needs to complete an RFP form to designate their school of participation for the program(s) involved.
- A receiving school can cap the number of participants it can support. If this is the case, the student would have to designate a second choice.
- Once a student selects a school of participation this choice is permanent for the duration of their middle school career.

I am a home school student

- Students in a home-based education program must be registered with the school district of participation a minimum of 14 days prior to being considered a home schooled student.
- Student needs to complete an RFP form to designate their school of participation for the program involved.
- A receiving school can cap the number of participants it can support. If this is the case, the student would have to designate a second choice.
- Once a student selects a school of participation this choice is permanent for the duration of their middle school career.

I attend another school located within the boundaries of D20 that does not offer my program(s)

- Student needs to complete an RFP form to designate their school of participation for the program involved.
- A receiving school can cap the number of participants it can support. If this is the case, the student would have to designate a second choice.
- Once a student selects a school of participation this choice is permanent for the duration of their middle school career.